

Board of Governors - Meeting Minutes

March 5, 2026 - MacPherson Engineering Board room – 305 Idylwyld Drive north

1. **Call to order** - by KH, seconded by AB @ 4.13PM

2. **Attendance – P (In-person) V (Virtual)**

Alex Barnes [AB]	___ P ___	Kyle Harasyn [KH]	___ P ___
Jared Larson [JL]	___ ___	Cole Litzenberger [CL]	___ P ___
Spencer Ollenberger [SO]	___ P ___	Cailin MacPherson [CM]	___ ___
Grant Henneberg [GH]	___ V ___	Coner Kerslake [CK]	___ ___

3. **Finances**

A. 'Chapter Funding Request' attached, considers Donations to RP campaign, Chapter Dues, and Chapter Donations.

1. Comments received, will be revised and sent out in January.

B. Account Balances – as of March 5, 2026

Checking;	\$14,592.21
Investment;	\$10,158.26
Cash on hand;	\$75
BuildGreen Deposit	\$5,000
Money Send to RP	\$2,241 USD

Past years Audit ready for review. – Blaine has approved to do this. – Blaine done review sent to Kyle

C. Look into new method of sending RP seed fun through a direct method – looked into this may be more expensive then mailing a cheque

D. SO unable to order new cheques as not on account

E. CL and KH to order new cheques after todays meeting

F. Look into RBC non-profit account

G. Motion to pay SO the amount of 870.11 via etransfer for the January and February Chapter Meetings

a. 5 Yes 3 Missing – Motion Passes - to be paid

H. Motion to pay the amount of \$2,000 via etransfer to Moon Lake for the May Golf Tournament deposit

a. 5 Yes 3 Missing – Motion Passes - to be paid

4. **Programs AB**

A. Program calendar for year;

March	<i>Wade Conlan – DL presenting “Weighing the Pig vs. Making it Fly” Tuesday March 10th 11:30am to 1:30 pm @ Venice House \$25 per person</i>
April	Society president, Bill McQuade Visit / Combo student night (Capstone / Research presentations) <i>April 27* - membership promotion night – Student night here (?) Thinking about booking somewhere nice here either the Sheraton or Delta</i>
May	End of May – Moon lake again. May 28 th - \$2,000 cheque needs to be made out to Moon Lake
June	Forest Fire Smoke Presentation – Look at doing virtual and free – invite BOMA and other organizations to promote ASHRAE
Other	Derrick Nykoluk has indicated that SaskEnergy is available to present in either June or September Greg Scrivener (Laporte Engineering) is open to a presentation – would prefer to do it in person. We could aim to line this up for Oct/ Nov next year. For future events at Venice house look at ways to prevent disruption with bringing food out. Cailan is organizing a YEA event in April



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5. Committee Reports

A. Research Promotion – AB/KH

1. Scholarship balance end of 2024-25 year; **5,780/30,000 USD**
 2. Donation of ~2,300 USD/ 1,400 CAD
 3. RP Goal – \$6,000 (~8,150 CAD) for 2025-26 year Current amount of goal \$4,386
 - * Donations to RP Campaign are in mixed currency, all funds to Scholarship are counted in USD, other donations are tracked in CAD.
- With this sponsorship we are including chapter dues as part of the chapter donation.

B. Chapter Technology Transfer / Awards – GH

1. Recognitions for top RP contribution – something to take home for top RP of year.
 - a. Trophy / wall plaque for top donor, perhaps look into smaller hardware for other donors.
 - b. Small certificates – GH has a nice template that will make up and get printed at Staples
2. GH to be provided list of donors
3. Look for Projects to nominate for tech. awards from Saskatoon & Area.
4. Call for submission: ASHRAE Regional Technology Awards document generated
5. GH to reach out to mechanical engineers in Saskatoon to see if they have a design they would like to submit for an award
6. Goal to get one design to our chapter region for next year
7. Template for certificates to be sent

C. Membership Promotion – CK

1. One new member
2. Start of July we were at 104 our goal is to be +2% of that and now we are at 116 members
3. 3 new members
4. CK to get set up with new email to chase down the delinquents
5. GH mentioned to ensure we put out that when you renew you get a free benefit and to send info out on this
6. CK has old ASHRAE items to be reviewed and determine new home for items we want to keep
7. Large employer flag for sponsorship
8. CK looking to repurpose curling trophy for anything

D. Student Activities – JL

1. No report
2. Jared did tour for thermodynamics class – Tour went well
 - a. Donation for toe caps for tour – need approximately \$1,500 to make this happen. Look into potential multi sponsorship
3. Roll over in student branch.
 - a. Requit at Usask presentation – CL & AB
 - b. Flag YEA events & Networking opportunities.
4. Society Award for Student Branch Advisor.
5. Building EQ Capstone project.

E. Communications – CL/SO

1. March Newsletter done being sent out today for review
2. Google program Calendar shared to members early, reminders ahead.
3. SO to send out post on LinkedIn

F. YEA - CM

1. April YEA event flyer provided – KH to get information to blast out CL to put in newsletter



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2. YEA members presenting at meetings – 5 mins ahead of main event outlining current projects.
3. Fun Saskatoon things – informal events, easy for new folks to attend.
 - a. Evening Socials, aim for 4 annually
 - b. Sponsors available – cover costs of event, ‘admission’ goes to RP campaign

G. Government Affairs – SO

1. PAOE Goal of Par.
2. City of Saskatoon Commissioning guidelines.
 - a. May 2025 Update – KH spoke with Chris Richards of CoS, Guidelines in use, and under review by the powers that be within the city.
3. Government of Saskatchewan meeting has gone full circle – Back to Megan from SaskEnergy – SO to put together questions now for them
 - a. Any questions you want to ask SaskEnergy please sent them over to SO.
 - b. Looking for 10 questions to ask
 - c. Question to add infer about this: Anything above 5 tons is covered under b-52, but anything under is not and there is no code right now to technically follow
 - d. Questions now answered

H. Build Green Conference Update

1. No update
2. Presentation by AA attached to meeting minutes done during the meeting
3. Next one is loose – nothing committed for next conference

6. Webpage

1. List of BOG / Committee chairs updated, If you want Photo, send to KH
2. Send Articles / Post you want on Webpage to KH.



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7. Old Business

- A. Scholarship drops down list – Confirm with Society this is on the way to keep donation process simple.

8. New business

- A. Review August CRC sign-up – discuss with chapter how many we want to send and budget
 - i. \$1250 a person with dedicated hotel room
 - ii. Discussion about sharing cost of hotel room if want own room
- B. Delegate training is the first Saturday/ Sunday in May in Vancouver

9. Location/Time of next BOG meeting:

- A. April 2nd – 4pm

10. Adjournment

- A. Motion to adjourn by KH, seconded by CL @ 5:07 PM