

Board of Governors - Meeting Minutes

August 14, 2025 - MacPherson Engineering Board room – 305 Idylwyld Drive north

1. **Call to order** - by KH, seconded by AB @ 4.02PM

2. **Attendance**

Alex Barnes [AB]	<input type="checkbox"/> In person	Kyle Harasyn [KH]	<input type="checkbox"/> In person
Jared Larson [JL]	<input type="checkbox"/> In person	Cole Litzenberger [CL]	<input type="checkbox"/> online
Spencer Ollenberger [SO]	<input type="checkbox"/> In person	Cailin MacPherson [CM]	<input type="checkbox"/> online
Grant Henneberg [GH]	<input type="checkbox"/> In person	Coner Kerlake [CK]	<input type="checkbox"/> In person

3. **Finances**

- A. 'Chapter Funding Request' attached, considers Donations to RP campaign, Chapter Dues, and Chapter Donations.
- B. Account Balances – as of August 14, 2025
 - Checking; \$6,991.64
 - Investment; \$9,308.03
- C. Membership Vote on change of Chapter Dues did not pass – Remains at 90\$
 - * Vote opened May 27, 2024 (closed June 30, 2024) Membership Vote Results - 7 for, 6 against, 2 not voting – majority in favor needed.
- D. Past years Audit ready for review.
- E. In Person budget Meeting with Chapter members – layout reasons for dues increase.

4. **Programs AB**

- A. Program calendar for year;
 - September Tour of Shaw Centre - Sept 9? Done by 5pm
 - October Society president, Bill McQuade Visit? Known by end of August.
 - November Phill LePoudre – CFD design presentation
APEGS practicing profession day
BuildGreen conference – in Regina
 - December Golf Simulator / Holiday event – RP event
 - January Aging infrastructure joint with BOMA
 - February Geothermal systems design (DL?)
 - March CoS commissioning?
 - April Student night (Capstone / Research presentations)
 - May -
 - June First week – Moon lake again.

YEA members presenting at meetings – 5 mins ahead of main event outlining current projects.

5. **Committee Reports**

A. Research Promotion – AB/KH

- 1. Last year RP campaign 4,410*/5,000 (6,017/5,000 CAD)
 - * Donations to RP Campaign are in mixed currency, all funds to Scholarship are counted in USD, other donations are tracked in CAD.
- 2. Scholarship balance end of 2024-25 year; **4,210/30,000 USD**
- 3. RP Goal – ? for 2025-26 year
- 4. Full circle Donation is due in November. 100 USD to scholarship / 100 CAD to non-foundation fund. Required by BOG members, not Committee chairs.

B. Chapter Technology Transfer / Awards – GH

- 1. PAOE Goals of Par
- 2. Recognitions for top RP contribution – something to take home for top RP of year?



Board of Governors - Meeting Minutes

August 14, 2025 - MacPherson Engineering Board room – 305 Idylwyld Drive north

C. Membership Promotion – CK

1. PAOE Goals of Par

D. Student Activities – JL

1. Roll over in student branch.
2. Society Award for Student Branch Advisor.
3. Building EQ Capstone project.
4. Travel Grant due in November – Funds for travel to Society conference.

E. Communications – CL/SO

1. PAOE Goals of Par.
2. First Newsletter later in Aug.
3. Google program Calendar shared to members early, reminders ahead. Gmail for Chapter Communications – find existing – make new?

F. YEA - CM

1. YEA members presenting at meetings – 5 mins ahead of main event outlining current projects.
2. Fun Saskatoon things – informal events, easy for new folks to attend.
3. Budget for events?

G. Government Affairs – SO

1. PAOE Goal of Par.
2. Provincial Govt Interview (minister of energy), Dead end.
3. City of Saskatoon Commissioning guidelines.
 - a. May 2025 Update – KH spoke with Chris Richards of CoS, Guidelines in use, and under review by the powers that be within the city.

H. Build Green Conference Update - KH

1. Conference Dates **November 12-14**
2. Program & Trade show planning underway,
 - a. Planning free community events open to the public. Likely chaired by City of Regina Official at Darke hall.
 - b. 9 abstracts for presentations received, under review by programs team. Former Society President Ginger Scoggins Confirmed as Keynote speaker, ASHRAE DL / ALI Doug Cochrane speaking & providing ALI Course.
 - c. 12 Tradeshow vendors have been confirmed.
3. Approx. \$25,000 in sponsorship funding deposited into account, approx. \$43,000 committed.
4. Registration Costs;
 - a. Early Bird (Closes September 1), \$400 for ASHARE Members, \$450 non-member, \$275 post-secondary Faculty, \$150 for Students
 - b. Add \$50 after early bird registration, \$75 for faculty.
5. APEGS CPD (verified programs)

6. Webpage

1. List of BOG / Committee chairs updated, If you want Photo, send to KH
2. Send Articles / Post you want on Webpage to KH.

7. Old Business

A. Information

1. CRC Dates have changed, confirmed in fall going forward. Expect Regional dues / total cost of CRC to increase substantially. (Fall 2029 same week as Calgary Stampede, 1,000CAD/night for hotel)



Board of Governors - Meeting Minutes

August 14, 2025 - MacPherson Engineering Board room – 305 Idylwyld Drive north

8. New business

9. Location/Time of next BOG meeting:

- A. First Thursday of month – 4pm

10. Adjournment

- A. Motion to adjourn by KH, seconded by * @ 5.27 PM

Attachments

- Saskatoon ASHRAE Fundraising Request.pdf